

LODDON PRIMARY SCHOOL

Headteacher: Mrs S Phillips, MA ED (Open)

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11th October 2016

Dear Parent/Carers,

This term as part of our topic, 'Evolution,' we are planning to take all Year 6 children to Kew Gardens in London on Thursday 3rd November. We will be leaving school at 9am and aim to return to school at 4pm.

Your child will need a packed lunch (all packaging must be disposable), a waterproof jacket and must wear school uniform.

The cost for each child is £12.00 and this includes the cost of travel /admission charges.

The Education Act, 1996 allows the school to request a voluntary contribution for these costs.

As the school does not have the funds to cover the costs of travel/admission charges, I must ask all parents to make a voluntary contribution to cover them. If you receive certain benefits (for example: income support, jobseeker's allowance (income based), child tax credit (but only when the recipient does not also receive working tax credit and has an annual income of less than £16,190), these entitle your child to pupil premium and we will not need a voluntary contribution. (Please see the office for more information)

Please return the slip below and any monies to the school in a sealed envelope, marked with your child's name and class, by **Tuesday 18th October**. Please also complete, sign and return the attached Form EV2. **Please note we are unable to take children on the trip unless we are in receipt of the completed EV2 form.**

Yours sincerely

Miss Binmore and Mrs Postlethwaite



To: Miss Binmore and Mrs Postlethwaite

I give permission for my child _____ in Class _____ to participate in the school trip to Kew Gardens on Thursday 3rd November.

Please tick relevant boxes below:-

- I enclose a voluntary contribution (£12) towards the cost of the trip.
- I enclose the completed EV2 form.

SIGNED _____ (Parent/Guardian)

NAME OF PARENT/GUARDIAN _____



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